



Shree Vishwakarma Association of UK

Registered Charity Number 287416

www.suthar.uk

20th March 2023

Dear Member(s)

NOTICE OF VACANT POSITIONS and SPECIAL GENERAL MEETING – Shree Vishwakarma Association of UK

The above will take place on Sunday 16th April 2023

We would like to inform all valued members of the Shree Vishwakarma Association of UK that we have a few vacant positions that require filling. Some elected members from the election that was held on 29th October 2022 were unable to pursue their roles and responsibilities further and have resigned from their positions, therefore resulting in the following vacant positions:

General Secretary (Officer Bearer) x one position

Executive Committee Members (EC) x Three Positions

Holding Trustees (3 Year terms from 29th October 2022) x two positions

In line with our Constitution we are holding an election process for these vacant positions via a Special General Meeting. An election will **only** take place for these roles should we have contested applicants, alternatively the current committee and holding trustees will determine if the sole applicants are suited for the roles applied for alongwith the election officer.

All applications due to time and administration costs must be completed securely online: at, **www.suthar.uk**

by Sunday 9th April, 18:00 hrs. Any applications received after this date and time will be void.

All updates on this entire process will be published **online** via our website, www.suthar.uk on and around Monday 10th April 2023.

Please pay due attention to the application form details and criteria before submission of nomination as any incorrect information may null and void the application.

The duly elected election officer will be Miss Manda Khambhaita. all queries can be sent via email to: info@suthar.uk

SPECIAL General Meeting

In accordance with the constitution, the Executive Committee of Shree Vishwakarma Association of UK (SVA of UK) hereby gives (14 days minimum) notice to **ALL current members** of our association that the Special General Meeting (SGM) will be held at:

Location: Uxendon Manor Primary School, Vista Way, Harrow HA3 0UX
Date: Sunday 16th April 2023
Time: 5:45pm (Note, time may vary depending on the main event proceedings)

Please Note:

- This SGM is preceded by our Hanuman Chalisa Programme which is taking place at the above venue in the afternoon on the same date and is solely for the purpose of filling the vacant positions.
- As per the recent Constitutional change, if the Quorum of 75 Current Members is not met; then the Adjourned Special General Meeting (ASGM) shall take place on the same day thereafter on the consensus of the attending members which will be associated with an election only.
- All updates on the SGM will be published on our website, www.suthar.uk on and around Monday 10th April 2023

AGENDA

1. Appointment of Chair
2. Brief on the vacant positions and election (if positions are contested)
3. AOB & Close

Jai Shree Vishwakarma

For and on behalf of SVA of UK
Mr Dharmesh Patadia and Mr Linay Khambhaita
Holding Trustees